**Application form**

|  |  |  |  |
| --- | --- | --- | --- |
| **Information to be filled out by the Commission** | | | |
| **Fund/Instrument** | **Specific Objective** | **Specific Action** | **Reference of the call** |
| ISF | SO2 | Cybercrime - non-cash-payment fraud NCPF | ISF/2024/SA/2.2.1 |

*N.B. This application form is composed of a non-exhaustive list of information required by the Commission services to assess an application. Please note that:*

* *for the assessment, additional information may be requested if needed.*
* *In the absence of a specific indication of the aspects in the application that you consider sensitive, the information provided will* ***not*** *be handled, in principle, as “sensitive non-classified information” in the meaning of Article 9(5)(b) of Commission Decision (EU, Euratom) 2015/443 of 13 March 2015 on Security in the Commission[[1]](#footnote-2).*
* *Any document held by the Commission, including documents containing sensitive information, may be subject to a request for public access to documents and must be assessed pursuant to Regulation (EC) No 1049/2001 of the European Parliament and the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents[[2]](#footnote-3) in light of the factual and legal circumstances that apply at the time of the adoption of the decision on access.*

**Part. 1 - Administrative information**

|  |  |  |
| --- | --- | --- |
| 1. **General information** | | |
| **Member State(s)** | **National Specific Action**  (indicate your Member State) |  |
| **Transnational Specific Action** (indicate the participating Member States) |  |
| **Title of the project proposal**  *(please do* ***not*** *include any information that you consider not suitable for release to the public)* |  | |

|  |  |
| --- | --- |
| 1. **Participants and contacts** | |
| **Identity of the (lead) Managing Authority** | **Full legal name of the Managing Authority** (in English) |
|  |
| **Legal representative of the Managing Authority** |
| Title/First Name/Last Name: |
| Position: |

|  |  |
| --- | --- |
| **Contact details of the person(s) responsible for the specific action within the Managing Authority** | Title/First Name/Last Name: |
| Position: |
| Direct telephone + country code number: |
| E-mail: |
| ***n.b.*** *The participating Managing Authorities from other Member States should fill in the partnership declaration form (Annex 3)* | |
| **Project Beneficiaries**  List all the project beneficiaries | Lead project beneficiary: |
| Other project beneficiaries: |
| **Exchange of information between the Managing Authority and the project beneficiaries** | Any project proposal selected will have to be implemented in accordance with the EU and national rules, and the national, management and control system of the Member State concerned.  Has the Managing Authority exchanged information with the project beneficiaries about the conditions under the Member State’s Programme to ensure compliance with these rules?  Yes  No  Comments (any outstanding issues or issues to be addressed after selection, if applicable): |
| Do all partners agree on all the legal and financial obligations in implementing this project?  Yes  No  Comments: |

**Part 2. Presentation of the project**

|  |
| --- |
| **Project description** |
| **Provide a short summary of the project (max ½ page) presenting clearly and briefly what you will do, why and what you expect to be the concrete results once the project is finalised**  *(please do* ***not*** *include any information in this short summary that you consider not suitable for release to the public)* |
|  |
| **Provide a description of the project including (max 3 pages):**  a) the general objectives of the project;  b) the actors and Member States involved;  c) the activities carried out under the project;  d) the challenges addressed and  e) the expected (quantified) results |
|  |

|  |  |
| --- | --- |
| ***Only for a transnational project proposal*** | |
| **Describe the arrangements agreed by the participating Member States**  (You are invited to explain the general rationale for the arrangements of the partnership; the envisaged division of tasks between participating entities, indicative timetable, distribution of the funding between participating entities, organisation of financial management among the participating entities, linguistic regime and reporting, monitoring, control and audit arrangements) | |
|  | |
| **Is the EU funding for the specific action to be allocated to:** | **Option 1:** The programme of the lead Member State in its entirety? |
| **Option 2:** The programme of each partner Member State? |

|  |  |
| --- | --- |
| 1. **Relevance of the project proposal** | |
| **1. Clarity and consistency of the project proposal with the objectives and expected results of the call**  Explain how this project proposal addresses the objectives and expected results identified in the call |  |
| 1. **Quality of the project proposal** | |
| **1. Design, organisation and management of the project at national and/or transnational level**  Describe the planned implementation methodology, the organisation of work and strategy for project management and monitoring, including the innovative aspects of the project proposal and the coordination mechanism between project partners |  |
| **2. Indicative Timetable**  Indicate and justify the duration of the project and its activities (to be aligned with the budget form) |  |
| **3. Information on the budget**  (to be aligned with the budget form) | **Total eligible cost of the project proposal (and per Member State in case of transnational project proposal)[[3]](#footnote-4) EUR** |
| **Total eligible cost of the project proposal EUR:** |
| **Requested co-financing rate** |
| **Requested co-financing rate %:** |
| **Total EU contribution to the project proposal and 6% Technical Assistance (and per Member State in case of transnational project proposal)** |
| **Total EU contribution EUR:**  **6% Technical Assistance EUR:** |
| **Total amount to be earmarked to Member State’s programme (and per Member State in case of transnational project proposal)** |
| **Total EUR:** |
| **Statement from the Managing Authority**  Declaration indicating that the project proposal, including the information on the budget, has been prepared in accordance with EU and national eligibility rules and can therefore be included into the Member State's programme. If not yet the case, statement from the Managing Authority that the review process will be done after the selection |
|  |
| **4. Cost-effectiveness and complementarity of the proposal with the Member State’s programme and other EU funding instruments**  Describe how the proposal was conceived in order to ensure its cost-effectiveness and complementarity to the actions implemented under:   * the Member State’s (or participating Member States’) programme(s) * other EU funding instruments, where relevant. |  |
| **5. Risk Management** | **Potential risks and measures to mitigate them** |
|  |
| **Monitoring strategy[[4]](#footnote-5)** |
|  |
| **6. Level of involvement of and cooperation with relevant EU entities and links to the EMPACT criminal topic Online Fraud Scheme**  Explain to which extent this project proposal will achieve involvement of and cooperation with relevant EU entities (e.g. Europol and CEPOL).  Demonstrate, if appropriate, the links to the EMPACT criminal topic Online Fraud Scheme. |  |
| **7. Compliance with the EU acquis**  Explain how this proposal would be covered by the rules applicable to the Member State’s programme that ensure actions are in compliance with the EU acquis including the Charter of Fundamental Rights of the European Union   * Articles 4 and 13(1) ISF * Article 9 CPR |  |

|  |  |
| --- | --- |
| 1. **Impact of the proposal** | |
| **1. EU Added Value**  Describe the concrete benefits and quantified results of the project for the European Union and the Member State(s) concerned |  |
| **2. Link with the indicators of the Member State programme (Annex VIII to the ISF Regulation)[[5]](#footnote-6)**  Indicate which output and result indicator(s) in the Member State’s (or participating Member States’) ISF programme(s) this project will contribute to. |  |
| **3.** **Level of involvement of competent authorities from EU Member States**  Explain to which extent this project proposal will achieve the involvement of  law enforcementauthorities, private and public entities (e.g. financial institutions, merchants, relevant internet service providers, etc.) involved in tackling non-cash payment fraud, organisations involved in assistance of victims, etc. |  |
| **4. Level of transnationality of the project proposal**  Proposals submitted by **a** **group of Member States**: e.g. number of participating Member States, transnational activities, etc.  Proposals submitted by **a** **single Member State**: transnational impact should be demonstrated (e.g. dissemination activities, trainings, transferability of the project results, etc.). |  |
| **5. Dissemination and Communication**  Describe how the results are planned to be disseminated and communicated |  |
| **6. Sustainability of the project**  Describe how your project could continue after the implementation period is over: e.g. to what extent the created procedures/networks will be included in the institutional setting; the trained staff will be involved in related areas of activity; the created public-private partnerships will continue; the project deliverables will be fed into the work of existing EU agencies (Europol, CEPOL) or relevant existing organisations (e.g. European Cybercrime Training and Education Group ECTEG), etc. |  |

|  |  |
| --- | --- |
| **Date** | **Signature** |
| *Legal Notice: In case the proposal is successful, the EU contribution for the project under the specific action will be included in the Member State’s (the participating Member States’) ISF programme(s) by means of a programme amendment approved by the Commission and implemented in accordance with the provisions of the ISF Regulation (EU) 2021/1149 and Regulation (EU) 2021/1060 (Common Provisions Regulation). The financial and reporting obligations for any beneficiary of the specific action are the same as those that apply to the Member States’ programmes.*  As Managing Authority, I agree to include the successful project in the programme and ensure that the project will be implemented in accordance withthe provisions of the ISF Regulation (EU) 2021/1149 and Regulation (EU) 2021/1060 (Common Provisions Regulation). | |
|  | Legal representative of the [lead] Managing Authority: |

1. OJ L 72 of 17.03.2015, p. 41. [↑](#footnote-ref-2)
2. OJ L 145, 31.5.2001, p. 43. [↑](#footnote-ref-3)
3. Indicate the main activities in the budget form Annex 2 [↑](#footnote-ref-4)
4. For instance, regular reports to the MA on progress; meetings by project group members or any other mechanisms to keep track of financial and operational steps taken to implement the project in a timely and correct manner [↑](#footnote-ref-5)
5. See Annex 4 [↑](#footnote-ref-6)